

Costock C of E School Parent Teacher Association



Registered charity number 1019428

Costock PTA Annual General Meeting

Wednesday 5th February 2025, 6pm @ Costock CofE Primary School

Present: Kayleigh Collington (Chair), Sarah Walker (Secretary), Bethan Skingle (Treasurer), Debbie Walker (Member), Becky Sankey (member), Sophie Ishmael (member), Clare Kay (new member), Kerry Rhodes (school office manager), Jane Mellor (Headteacher)

Apologies: Samantha Smith (member), Jen Wollacott (member), Colette Coltman (member)

<u>Welcome and Apologies</u>	<u>Responsible person</u>
New member Clare joined the PTA today – added to PTA WhatsApp group and email address taken.	KC
<u>Finance Report</u> <ul style="list-style-type: none">Financial year is an academic year - 23/24.Monies in/out for the year – see treasurer’s report (attached)Coach for Panto 2024 still needs paying – invoice to be sent from school to treasurerReceipts for busy badgers equipment required to pay Alison Kirk back as previously discussed – DW to sort receipt£151.48 raised from Asda cash pot – due to be paid in to bank in March 2025.Bank account balance as of 03/02/2025 stands at £1369.46 and £577.80 as petty cash – BS to pay petty cash into bank account this week	BS
<u>Chair’s Report</u> <ul style="list-style-type: none">Outline of the last year and future plans to raise money – See chair’s report (attached).Events held over the last year include:<ul style="list-style-type: none">- Cake sale- School disco- Easter basket – grateful for staff donating to this- Film night- Guess the reindeer- Summer fayre- Christmas Wreath makingFunds have supported costumes for summer production costumes/easter eggs/panto buses/busy badgers equipment/rugs and cushions for classroom.	KC



<ul style="list-style-type: none"> • Introduced card reader this year which has made a big difference to ease of parents paying for events • Started a separate “helpers” group for parents who are happy to help at events. Still need to encourage more parents to join the PTA however. • Focus over the next year – would be nice to have a big ticket item if school have their eye on something. School would like to redo the outdoor flooring in the early years area. Discussed whether grants would be available for this (East Mids Airport/Tesco/co op) • Kayleigh expressed her thanks to everyone for contributing this year • Special thanks to Mrs Walker for being the go between PTA and school and thank you to Mrs Mellor and Mrs Rhodes for their continued support with events 	<p>KC</p> <p>ALL</p>
<p><u>Membership</u></p> <ul style="list-style-type: none"> • Sarah will be standing down as secretary after 1 year in post • Full vote for positions therefore held tonight. • Results as follows: <ul style="list-style-type: none"> - Elected officer positions – votes for year 2025-2026 <ol style="list-style-type: none"> i. Chair – Kayleigh Collington (remain in position) ii. Secretary – Sophie Ishmael (new appointment in this position) iii. Treasurer – Bethan Skingle (remain in position) • Discussed splitting up the secretary role – Sophie to take on minutes and agendas but plan to discuss who will support with posters/social media side of the role at the next PTA meeting. 	<p>ALL</p>
<p><u>Any other business</u></p> <ul style="list-style-type: none"> • Discussed future events and dates: <ul style="list-style-type: none"> - Easter Basket – Guess the location of the bunny - Disco – Friday 16th May 2025 - Summer Fayre – Friday 18th July 2025 - Movie night – 14th November 2025 - Discussed possibility of a second film night – raises good money, easy to organise and the children enjoy this event • Future events to be discussed in more detail at next PTA meeting • School confirmed there are currently 87 children on school roll. • Dietary requirements to be discussed nearer to the time required. • School would like to express their thanks to everyone involved in the PTA. 	<p>ALL</p>
<p><u>Date of Next Meeting</u> <u>Nag’s Head – Tuesday 4th March @ 7.30pm.</u></p>	<p>ALL</p>

